

# **NASKA Minutes of Meeting: January 18th, 2014**

**Location: - Hope Building, 333 Ceder Street, New Haven, CT**

**Time: - 5:00 pm**

## **Attendees:**

1. Animesh Chandra
2. Nirupam Basu
3. Tarun Chowdhury
4. RajNarayan Basak
5. Soumitro Mukherjee
6. Kaushik Mitra
7. Prabir Patra
8. Sanjit Sanyal

## **Issues Discussed:**

1. Call to Order.

2. Select Chair person to conduct the meeting.

Nirupam Basu will conduct the meeting

3. 2013 Income and expenditure report.

RajNarayan Basak Presented Income and expenditure report

Raj to reconcile the expense with actual amount in bank.

4. Form Management Committee for 2014

Management Committee:

**President:** Animesh Chandra

**Vice President:** Samir Poddar

**Secretary:** Tarun Chowdhury

**Treasurer:** RajNarayan Basak

**Advisors:** Nirupam Basu, Sanjit Sanyal, Soumitro Mukherjee, Satyabrata Sau,  
Kaushik Mitra

5. Form different Board of Authorities for 2014

<b>Board Of Authority</b>			
<b>Priest:</b>	Tarun Chowdhury, Samir Podder, Animesh Chandra and Satyabrata Sau		
<b>Sponsor:</b>	Tarun Chowdhury, Nirupam Basu and Kaushik Mitra, Samir Podder		
<b>Publicity:</b>	Tarun Chowdhury, Prabir Patra , Animesh Chandra		
<b>Food:</b>	Nirupam Basu, Sanjit Sanyal, Kaushik Mitra, Satyabrata Sau, Ranjit Basak, DhruvaJyoti Chatterjee, Soumitro Mukherjee		
<b>Puja:</b>	Gouri Chatterjee and Joyeeta Basak		
<b>Advertisement:</b>	Kaushik Mitra, Samir Podder, Satyabrata Sau, Girija Bhunia, Soumitro Mukherjee		
<b>Artist:</b>	Sanjit Sanyal, Nirupam Basu, Animesh Chandra		
<b>Sound System and Light:</b>	Animesh Chandra and Sanjit Sanyal		
<b>Decoration:</b>	Girija Bhunia, RajNarayan Basak, Dibyendu		
<b>Vendor Management:</b>	Tarun Chowdhury, Prabir Patra, DhruvaJyoti Chatterjee		
<b>Venue</b>	Nirupam Basu, Tarun Chowdhury		

6. Decide 2014 Kalipuja Date: 10/25/2014

7. Budget for 2014.

<b>Item</b>	<b>2014</b>
Purohit (priest)	\$500
Venue	\$3,500
Bhog (fruits)	\$400
Dinner	\$5,500
Mandap Shojya (Decoration)	\$250
Publicity	\$1,200
Insurance	\$500
Cultural Program+ Sound System	\$5,000
Snacks + Beverages + Kitchenware	\$600
Kid's Event	\$250
	\$17,700

8. KaliPuja Venue.

Newington High School is first preference

Along with that, Hamden High and Mercy will also be reserved

9. Priest Selection

Animesh to contact NY Kali Mandir. What is the contingency plan if main prest is sick/not available?

Need to have a backup Priest

10. Decide on 2014 community program

We won't be doing any program this year

11. Sponsor Management

Will be discussed in March Meeting

12. Cultural Program

We'll have a ticket system for cultural program. Tickets will be given to everyone who makes a donation.

13. Next Meeting:

To discuss Income strategies: -

Sponsorship Management

Advertisement Strategy

Meeting to be held in End February/ beginning or Mid March.

14. Future Proposal:

Split puja in two days.

Puja on Saturday Cultural program with ticket on Sunday.

15. Adjournment.