

NASKA Minutes of Meeting: March 5th 2011

Location: - Hope Building, 333 Ceder Street, New Haven, CT

Time: - 6:00 pm

Attendees:

1. Animesh Chandra
2. Ashok Chakraborty
3. Ashoke Bhattacharjee
4. Girija Bhunia
5. Kaushik Mitra
6. Navarun Gupta
7. Nirupam Basu
8. Nitya Chakraborty
9. Prabir Patra
10. Samir Poddar
11. Sanjit Sanyal
12. Satyabrata Sau
13. Soumitra Mukherjee
14. Sounak Majumder
15. Tarun Chowdhury

Issues Discussed:

1. **Expense Report:** Ashoke Bhattacharjee presented the expense report. Detailed expense report will be published in NASKA's souvenir for 2011.
2. **Bank Owner and address:** Ashoke suggested to change the Bank owner every two to three years. Ashoke also proposed to change the bank address to P.O. Box
3. **P.O Box:** - Proposal was made to change the P.O. Box from Fairfield, CT to Manchester, CT. For the current year Prabir Patra and Satyabrata Sau will maintain the P.O Box in Fairfield and check the mailbox at regular intervals.
4. **Drawing competition :**Decision was made to organize a drawing competition at with a specific start and end time
5. **Minimum Donation:** It was agreed upon to keep the "No Minimum Donation" concept for Kalipuja, 2011.
6. **Goal for Sponsors:** NASKA is aiming to secure atleast 50 sponsors for 2011. Minimum amount of sponsorship will be \$100

7. Estimated Budget for 2011:

Priest	\$600
Mancha Sajya(Decoration)	\$500
Venue	\$2000
Bhog	\$350
Snacks + Beverages + kitchenware	\$500
Dinner	\$5000(\$10/Plate)
Publicity	\$1300
Drawing Competetion	\$150
Artist/Entertainment	\$3500
Raffle	\$100

8. **Procurement from India:** Kaushik Mitra and Nirupam Basu will take responsibility to procure different Puja related material and a receipt book from India. Animesh will create the design for the receipt book and send the same to Kaushik and Nirupam.

9. **Venue:** - Mercy High School will not be available on 29th Oct, 2011. The next weekend 5th Nov, 2011 has been booked. If no other venue is available on 29th Oct, 2011, the date of Kalipuja 2011 will be changed to 5th Nov. Following are the list of possible venue and persons responsible to follow up with school authority:

Cheshire High School	–	Ashok Chakraborty
Rocky Hill	–	Girija Bhunia
Hamden	–	Ranjit Basak
Middletown	–	Subhajit Maitra
Wallingford	–	Ajit Karmakar

10. **Priest:** - Discussed the possible problem in getting the same priest from NY Kali Mandir for year 2011. Committee will actively work on securing a backup for priest.

11. **Sound System:** - Discussed the option of hiring the sound engineer from the school where the puja will be performed in advance. This will improve the sound quality and help the performer to present a better program.

12. **Photo Stamps:** Suggestions were made to use photo stamps while sending invitation cards for Kalipuja 2011. This option will be explored and final decision will be made based on expense.

13. NASKA Management Committee for 2011

President	Tarun Chowdhury
Vice President	Prabir Patra
Secretary	Nirupam Basu
Treasurer	Ashoke Bhattacharjee
Advisors	Ranjit Basak, Subhajit Maitra, Navarun Gupta, Animesh Chandra

14. Board of Authority

Following Sub-Committees have been formed:

Priest: - Tarun Chowdhury and Samir Poddar

Sponsor: Tarun Chowdhury and Nirupam Basu

Publicity: Tarun Chowdhury, Prabir Patra , Animesh Chandra and Samiran Ghosh

Food: Nirupam Basu, Navarun Gupta

Puja: Gauri Chatterjee and Jayita Basak

Advertisement: Kaushik Mitra, Samir Poddar and Satyabrata Sau

Artist: - Subhajit Maitra and Sanjit Sanyal

Sound System and Light: Soumitra Mukherjee and Sanjit Sanyal

Decoration: Girija Bhunia and RajNarayan Basak

15. **Date of Next Meeting:** Next NASKA meeting will be held on 21st May, 2011 in Hope Building, 333 Ceder Street, New Haven, CT.